



FIRST NATIONS FISHERIES COUNCIL

202-100 Park Royal South • West Vancouver, BC • V7T 1A2

TEL: 778-279-2900 • FAX: 778-279-7729

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EMPLOYMENT OPPORTUNITY

POSITION Title: Project Manager, Fisheries Planning and Policy

POSITION Type: Full-time 2 Year Term Employment, with possibility of extension

POSITION Compensation: Salary Range \$60,000 - \$74,000, commensurate with experience

Application Deadline: 4:00 pm Friday June 22, 2012

POSITION SUMMARY:

Enhance the organization's effectiveness through the implementation of the 2012-2015 FNFC Strategic Plan by providing a high level skill set responsible for the delivery of various FNFC project files related to the strategic element of *Enhanced First Nations Economic Performance*. The coordination and implementation of a broad range projects and initiatives will include working with First Nation communities, First Nation fisheries organizations, Federal and Provincial government agencies, consultants and non-government organizations. Working closely with the Executive Director and other staff leads, assist in the continued development and implementation of strategic priorities that contribute to the protection, and advancement of First Nations title and rights as they relate to fisheries and to the health and protection of fisheries and aquatic resources.

KEY FUNCTIONS AND RESPONSIBILITIES:

- Reporting to the Executive Director, manage the Enhanced First Nations Economic Performance strategic element. The projects contained under this stream are dynamic, and will evolve with the growth of the organization. Current projects include: First Nations Integrated Salmon Harvest Planning (FN-ISH), Salmon Shares, Fisheries Modernization, and other emerging files
- Manage, lead and direct the planning and execution of First Nations engagement in the development of clear governance mechanisms with First Nations regional and watershed organizations
- Given the dynamic nature of the FNFC, manages, leads and directs other projects, as identified, which are of relevance to the implementation of 2012-2015 FNFC Strategic Plan

MANAGEMENT, ANALYTICAL and COMMUNICATION:

- Design, conduct and manage complex research and analytical projects in a systematic fashion with accuracy and diligence
- Compose discussion papers, briefing notes, project reports and other pertinent materials as relevant including Requests for Proposals (RFPs), reporting, etc. as necessary
- Liaise and work with government departments concerning policy and regulation development

- Facilitate workshops and project meetings, which may include situational analysis, process design, and 'on your feet' skills, resulting in clear decision making and improved outcomes
- Liaise with First Nations fisheries organizations at the regional, provincial and national scales to support the understanding and the implementation of the FNFC Strategic Plan and the other emerging priorities of the FNFC Executive Council.
- Maintains professional and technical knowledge by attending educational workshops, reviewing professional publications, and establishing personal networks
- Manage and prioritize a heavy workload involving multiple tasks and changing priorities
- Responsible for the development, oversight and reporting of budgets for the various projects being managed.
- Maintains confidence and protects operations by keeping information confidential

EDUCATION, EXPERIENCE & COMPETENCIES:

- Post-secondary degree in Biology, Natural Resource Management, or Political Science is preferred, or an equivalent combination of experience and education as may be determined by the FNFC
- Comprehensive knowledge of aquatic resource management and related legislation and policy
- Experience in the analysis and development of public policy or regulation is an asset
- Experience working with First Nation communities or organizations and with government agencies
- Experience with research, analysis, developing solutions and preparing comprehensive reports
- Ability to multitask and work on multiple projects at a time

LOCATION AND HOURS:

- Office located at 100 Park Royal, West Vancouver
- Monday to Friday, 8:30am to 4:30pm with flexibility to travel to meetings within BC and nationally as required, overnight travel as required

The FNFC wishes to thank all applicants for their interest and advises that only those candidates to be interviewed will be contacted. The FNFC hires based on merit and is committed to employment equity. We encourage all qualified persons to apply; however, qualified Aboriginal applicants will be given priority.

Applicants are asked to submit confidential letters of application, with resume, providing details of work experience and three professional references before 4:00pm on Friday, June 22, 2012 to:

First Nations Fisheries Council
Attn: Grace Point, Executive Assistant
202-100 Park Royal South
West Vancouver, BC V7T 1A2
Email: grace@fnfisheriescouncil.ca
Fax: 778-279-7729



SUPPORTING STEWARDSHIP OF FISHERIES RESOURCES FOR CURRENT AND FUTURE GENERATIONS